



## Truckee Fire Protection District

*Proudly providing service to portions of both Nevada and  
Placer Counties and the Town of Truckee*

### **Board of Directors**

*Gary R. Botto  
Victor R. Hernandez  
Gerald W. Herrick  
Erin E. Prado  
Paul D. Wilford*

### **Fire Chief**

*Kevin A. McKechnie*

### **Division Chief**

*Matthew J. Parkhurst*

### **Fire Marshal**

*Steven C. Kessmann*

The Truckee Fire Protection District will meet in Regular Session on Tuesday, January 16, 2024 in the Truckee Sanitary District Boardroom located at 12304 Joerger Drive Truckee, California at 5:30 p.m.

*The Board may take action on any item appearing on the Agenda unless specifically identified as "Discussion Only" or "Informational Only". The Board will not take action on any item not appearing on the Agenda except as permitted by Government Code section 54954.2.*

## AGENDA

1. Call Meeting to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Clear the Agenda.

### 5. PUBLIC COMMENTS:

Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided that no action shall be taken unless otherwise authorized by California Government Code Section 54954.2. Each speaker will be limited to one (1) appearance and be limited to three (3) minutes, but speaker time may be reduced at the discretion of the Board Chair if there are a large number of speakers on any given subject. There shall be no assignment of speaking time from one member of the public to another member of the public. The same procedures shall apply to public comment on matters that are on the agenda.

### 6. CONSENT CALENDAR:

These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.

- A. Approval of the December 19, 2023 Regular Board Meeting Minutes.
- B. Approval of the December 14, 2023 Finance Committee Meeting Minutes.
- C. Approval of the December 28, 2023 Finance Committee Meeting Minutes.
- D. Check Register – December 2023.
- E. Fund Balance – December 2023.
- F. Balance Sheets – December 2023.
- G. LAIF Fund Report - December 2023.
- H. Monthly Call Report – December 2023.
- I. Training Reports – December 2023.
- J. Personnel Status Report.

Attachment 1

### 7. STAFF REPORTS:

- A. Chief's Report.
- B. Operations Division Chief's Report.
- C. Fire Marshal's Report.
- D. Finance Director Report.
- E. Wildfire Prevention Manager Report.

Attachment 2  
Attachment 3  
Attachment 4  
Attachment 5  
Attachment 6

### 8. COMMITTEE REPORTS:

- A. Measure T Citizens' Oversight Committee (COC).
- B. Fire Protection Funding from Annexation No. 7 Ad Hoc Committee.

9. OLD BUSINESS: No items.

10. NEW BUSINESS:

- A. Discussion with Possible Action: Fire Protection Funding from Placer County Related to Annexation #7.
  - 1. Discussion with Possible Action: Resolution 01-2024; A Resolution of the Board of Directors of the Truckee Fire Protection District Asking the Board of Supervisors of Placer County to Place an Immediate Moratorium on Building and Improvement in the Area Designated as Annexation No. 7 – Truckee Fire Protection District Due to Inadequate Fire Protection Funding. Attachment 7
- B. Discussion with Possible Action: Acknowledgement of Senate Bill (SB) 1205 Fire Inspections. Attachment 8
  - 1. Discussion with Possible Action: Resolution 02-2024; A Resolution of The Board of Directors of the Truckee Fire Protection District of Nevada County Acknowledging Receipt of a Report Made by the Fire Marshal Regarding Occupancy Inspections Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code. Attachment 9
- C. Discussion with Possible Action: Salary Revisions. Attachment 10
- D. Discussion with Possible Action: Create Additional Wildfire Prevention Division Position: Wildfire Prevention Administrative Assistant. Attachment 11
- E. Discussion with Possible Action: Accounts Payable Automation. Attachment 12
- F. Discussion with Possible Action: Re-Investing with Time Value Investments. Attachment 13
- G. Discussion with Possible Action: Request for Nominations for Special District Voting Member on the Nevada Local Agency Formation Commission (LAFCo). Attachment 14
- H. Discussion with Possible Action: Appointment of Board of Director Positions.
  - 1. 2024 Finance Committee.
- I. Discussion with Possible Action: 2024 Finance Committee Meeting Calendar. Attachment 15

11. WRITTEN COMMUNICATIONS: No items.

12. CLOSED SESSION: No items.

The Ralph M. Brown Act (Government Code sections 54950-54963) regulates Closed Sessions in Sections 54956.7 through 54957.2. Some, but not all, of the permissible items that may be discussed in closed session are threatened or pending litigation, specified employee matters, real property negotiations and threats to facilities, public or national security. A public report of any action taken in Closed Sessions is usually required at the conclusion of the Closed Session, including a report of the vote or abstention of any member present at that Closed Session.

13. RETURN TO OPEN SESSION: No items.

14. BOARD COMMUNICATIONS

15. ADJOURNMENT

Until further notice Agenda Packets with any attachments are available for public review on the Truckee Fire Protection District website; [www.truckee-fire.org](http://www.truckee-fire.org). Any documents provided to the Board during the meeting will be available for public review by email request after the meeting to: [monicaskov@truckee-fire.org](mailto:monicaskov@truckee-fire.org).

Posted and delivered on January 12, 2024

*Monica Skov* Administrative Assistant / Clerk of the Board

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (530) 582-7850. Notification two business days before the meeting should enable the District to make reasonable accommodations to ensure accessibility to the meeting.