



The Board of Directors of the Truckee Fire Protection District met in Regular Session on Tuesday, March 19, 2024 in the Truckee Sanitary District Boardroom located at 12304 Joerger Dr. Truckee, CA 96161.

Chair Hernandez called the meeting to order at 5:30 p.m.

Directors Present: Hernandez, Herrick, and Wilford.

Directors Absent: Botto and Prado.

Employees Present: Fire Chief Kevin McKechnie, Division Chief Matt Parkhurst, Wildfire Prevention Manager Eric Horntvedt, Wildfire Prevention Asst Manager/Forester Dillon Sheedy, and Administrative and Financial Services Director Niki Holoday.

Others Present: Legal Counsel Steve Gross, Zoe Meyer.

Chair Hernandez requested all Board Members in attendance to put their iPads in airplane mode for the duration of the meeting. The Board Members complied.

The meeting commenced with the pledge of allegiance led by Chief McKechnie.

CLEAR THE AGENDA – ITEM 4

Biomass Feasibility Study Presentation by Wildephor Consulting.

This agenda item was moved up from New Business Item 10.

David Featherman answered questions from the Board.

Chair Hernandez asked for public comment. There was none.

PUBLIC COMMENTS – ITEM 5

Members of the public shall be allowed to address the Board of Directors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided that no action shall be taken unless otherwise authorized by California Government Code Section 54954.3. Each speaker will be limited to one (1) appearance and be limited to three (3) minutes, but speaker time may be reduced at the discretion of the Board Chairman if there are many speakers on any given subject. There shall be no assignment of speaking time from one member of the public to another member of the public.

Chair Hernandez asked for any Public Comments. There were none.

CONSENT CALENDAR – ITEM 6

These items are expected to be routine and non-controversial. The Board will act upon them at



one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.

The Board reviewed the Consent Calendar.

Chair Hernandez asked for Board comment. There was none.

Chair Hernandez asked for public comment. There was none.

Director Herrick moved to accept the Consent Calendar as presented. Chair Hernandez seconded the motion.

Motion passed unanimously 3/0

For the record the Consent Calendar includes the following:

- A. Approval of the February 20, 2024 Regular Board Meeting Minutes.
- B. Approval of the February 8, 2024 Finance Committee Meeting Minutes.
- C. Approval of the February 29, 2024 Finance Committee Meeting Minutes.
- D. Check Register – February 2024.
- E. Fund Balance – February 2024.
- F. Balance Sheets – February 2024.
- G. LAIF Fund Report - February 2024.

STAFF REPORTS– ITEM 7

Chief's Report – Item A

The Board reviewed Chief McKechnie's report, which is included in the agenda packet.

In addition to his report Chief McKechnie acknowledged the Wildfire Prevention team for a successful Citizens Oversight Committee meeting and informed the Board that Nevada County LAFCO was accepting candidate nominees for the upcoming term. Chief McKechnie also informed the Board of a vacancy created at Station 93 and spoke about the feasibility of potential future staffing. He also discussed the possibility of celebrating the District's 130th year anniversary this year and gave an update on a recent donation given by the Truckee Firefighters Charitable Fund to a fellow Firefighter in need.

Chief McKechnie answered questions from the Board.

Chair Hernandez asked for public comment. There was none.

Division Chief Report — Item B

The Board reviewed Chief Parkhurst's report, which is included in the agenda packet.

Chief Parkhurst answered questions from the Board.



Chair Hernandez asked for public comment. There was none.

Fire Marshal's Report- Item C

The Board reviewed Chief Kessmann's report, which is included in the agenda packet.

Chief McKechnie answered questions from the Board.

Chair Hernandez asked for public comment. There was none.

Administrative & Financial Services Director Report – Item D

The Board reviewed Finance Director Holoday's report, which is included in the agenda packet.

Administrative & Financial Services Director gave an update on current Administrative & HR engagement. Chair Hernandez expressed the value of the new finance program.

Chair Hernandez asked for Board comment. There was none.

Chair Hernandez asked for public comment. There was none.

Wildfire Prevention Manager Report – Item E

The Board reviewed Wildfire Prevention Manager Horntvedt's report, which is included in the agenda packet.

Wildfire Prevention Manager Eric Horntvedt gave kudos to Wildfire Prevention Specialist Maria Marsh for becoming a certified NFPA Wildfire Prevention Specialist, and to the entire team as the season gets going.

Chair Hernandez asked for board comment. There was none

Chair Hernandez asked for public comment. There was none.

COMMITTEE REPORTS – ITEM 8

Measure T Citizens' Oversight Committee (COC) – Item A.

Wildfire Prevention Manager Eric Horntvedt gave an update from the annual COC meeting that was held on March 15, 2024.

Wildfire Prevention Manager Eric Horntvedt answered questions from the Board.

Chair Hernandez asked for public comment. There was none.

Fire Protection Funding from Annexation No. 7 Ad Hoc Committee – Item B.

Chief McKechnie gave the following verbal report to the Board;

Thank you chair Hernandez, as you have read in my staff report Placer County will be conducting a fiscal analysis that will consider providing 100% of the fire control fund generated



in Annexation No. 7 to the Fire District. While once again, this will help, it will not completely rectify the issue of equitable and sustainable fire protection funding from Annexation No.

7. Effectively, Placer County has not responded to our request for reasonable funding dating back to this time last year.

As this item moves forward, I think it is important to chart some progress. Perhaps not satisfactory, but I believe we are moving forward. We always learn more about our organization, where our funding comes from; the needs for the service, the impacts to the service from permitted development and that learning is valuable. We are getting our message out there and that message is gathering support from our community. And we learn the themes that guide the county's decision makers. The county has greater concern with precedence over public safety and would rather increase taxes than properly allocate taxes already paid.

Placer asserted that their AB 8 calculation is correct. We are not disputing the county's AB 8 calculation. They are clearly very confident in their math. But what does the math equate to, zero. Zero funding for fire protection services to protect and serve over 4 billion dollars in permitted assessed value. The county has collected over \$100 million in post ERAF property taxes and contributed zero to fire protection funding.

Perhaps it is time to consider other remedies.

And with that, I am happy to entertain any input on next steps. Thank you.

Board discussion ensued with comments from Steve Gross and Chair Hernandez.

Chair Hernandez asked for public comment. There was none.

OLD BUSINESS - ITEM 9

Discussion with Possible Action: Fire Protection Funding from Placer County Related to Annexation #7. – Item A.

Resolution 01-2024; A Resolution of the Board of Directors of the Truckee Fire Protection District Asking the Board of Supervisors of Placer County to Place an Immediate Moratorium on Building and Improvement in the Area Designated as Annexation No. 7 – Truckee Fire Protection District Due to Inadequate Fire Protection Funding. – Item 1.

Chief McKechnie reviewed the Staff Report and Resolution with the Board, which is included in the agenda packet.

Chair Hernandez asked for Board comment. There was none.

Chair Hernandez asked for public comment. There was none.

No resolution action taken.

NEW BUSINESS – ITEM 10

Discussion with Possible Action: Telework Policy.



The Board reviewed the policy and procedures, which are included in the agenda packet.

Chief McKechnie and Administrative and Financial Services Director Niki Holoday gave an overview of the policy and procedures.

Chair Hernandez asked for Board comment. There was none.

Chair Hernandez asked for public comment. There was none.

Director Wilford made a motion that the Board approve policy as presented. Director Herrick seconded the motion.

Motion passed unanimously 3/0

2024-2026 Curbside Green Waste Services

Wildfire Prevention Manager Eric Horntvedt reviewed the 2024-2026 Green Waste Services which is included in the agenda packet.

Wildfire Prevention Manager Eric Horntvedt answered questions from the Board.

Chair Hernandez asked for public comment. There was none.

Director Herrick made a motion to approve staff recommendation, and waive the reading. Chair Wilford seconded the motion.

Motion passed unanimously 3/0

Discussion with Possible Action: PR Firm Recommendation.

The Board reviewed the staff recommendation, which is included in the agenda packet.

Chair Hernandez asked for Board comment. There was none.

Chair Hernandez asked for public comment. There was none.

Chair Hernandez made a motion that the Board approve the staff recommendation. Director Wilford seconded the motion.

Motion passed unanimously 3/0

WRITTEN COMMUNICATIONS-ITEM 11

Chief McKechnie reviewed the written communication with the Board.

Chair Hernandez asked for Board comment. There was none.



Chair Hernandez asked for public comment. There was none.

CLOSED SESSION-ITEM 12

No items.

RETURN TO OPEN SESSION-ITEM 13

No items.

BOARD COMMUNICATIONS-ITEM 14

Director Herrick complimented his fellow board members and stated that it is an honor to serve on the Board. He congratulated Battalion Chief Fowler and Captain Art Huckabay on their recent promotions and wished Battalion Chief Wadsworth well in his retirement. He thanked Wildfire Prevention Manager Eric Horntvedt, Wildfire Prevention Asst Manager/Forester Dillon Sheedy for their efforts. He also expressed his support of exploring a staffing model for Stations 93/94 and was happy to know that the Truckee Fire Charitable Fund had supported one of its members. Director Herrick is looking forward to celebrating the District's 130 year anniversary.

Director Wilford thanked David Featherman for the presentation and was hopeful that the project would continue to move along. He offered congratulations to Battalion Chief Wadsworth for a long and illustrious career, and acknowledged Administrative and Financial Services Director Niki Holoday for the new finance program. Director Wilford is also looking forward to the District's 130 year celebration.

Chair Hernandez wanted to thank all the crews for their service during and after the recent storm. He thanked Battalion Chief Mark Wadsworth for his representation of the District and for his work as in instructor in Butte County. He thanked David Featherman for his presentation, thanked staff for the successful Citizens Oversight Committee meeting, and all staff for their training and expertise – making the District a better place.

Chair Hernandez is looking forward to the 130-year District celebration and expressed his support for the 3-year green waste contract.

ADJOURNMENT – ITEM 15

Having no further business on the agenda Chair Hernandez made a motion to adjourn the meeting. Director Wilford seconded the motion.

Chair Hernandez adjourned the meeting.

Adjournment: 7:32p.m.

Respectfully submitted:



Truckee Fire Protection District

Minutes – Regular Board Meeting

March 19, 2024

Page 7 of 7

Niki Holoday

Administrative Director / Assistant Clerk of the Board